



European Research Council
Executive Agency

Established by the European Commission

Brussels, 07 September 2023

DATA PROTECTION NOTICE
ERCEA Communication Unit
ERC-STOA event: Science-driven solutions for sustainable food

This statement concerns the registration for the “**Science-driven solutions for sustainable food**”, for which participation is voluntary upon registration. The event will take place at the Info Hub, European Parliament, Esplanade Solidarność 1980, Rue Wiertz 60, 1047 Brussels, between 10-11 October 2023 between at 15.00-13.00 (CEST). This event will also be live streamed on EPTV.

A reception will take place at the end of the first day.

The registration to the event, including the attendance to the reception, requires the handling of personal data and is therefore subject to Regulation (EU) 2018/1725 (Data protection regulation)¹.

1. What personal information do we collect, from where and for what purpose?

1.a) Personal data

For this event, the following data will be collected only at the moment of the registration from participants on a voluntary basis: first name, last name, job title, organisation, e-mail address, organisation country.

In addition, also audio-visual material (namely pictures, videos, and audio recordings), for those attending in presence.

For attending the event in live stream, the following data will be collected: Name, surname, affiliation, and country.

¹ REGULATION (EU) 2018/1725 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

1 b) Purposes of the processing

Your personal details and the information provided in this form are necessary for the purpose of sending you information:

- prior to the event for processing the invitation and for the attendance list. This includes also the reminder which will be sent a few days before the event starts.
- Communication purposes linked to the current event (e.g., agenda, teaser, connection details, information material on the speakers, panellists, moderators);
- Communication purposes linked to future events (only if you have given your consent);
- Event reporting including taking photos and audio-video recordings and their possible distribution and publication (only if you have given your consent);
- Statistical purposes;
- Historical purposes.

1. c) From where the data is collected

Participation in the event is voluntary, but registration to the event and livestreaming is mandatory to attend the event and the reception. Registrations are submitted directly by the subjects by means of the survey management system 'EUSurvey'². The registration is open for a defined period after which it is closed and no further entries are possible. Data will subsequently be downloaded in the form of an excel table for managing the event.

2. Who has access to your information and to whom is it disclosed?

The information gathered in this form is accessible only to colleagues in the ERCEA Communication Unit, B0 Unit of the Scientific Department and STOA unit of the European Parliament the event. The data will not be communicated to the catering service.

The persons with access to your personal data, on a **need-to-know basis**, are:

- Authorised ERCEA staff dealing with the organisation of the event;
- Authorised staff members in the IT Unit (D.1) and DG DIGIT in charge of developing, hosting and maintaining the IT system;

Audio-visual material (pictures, videos and audio recordings) provided by the speakers, panellists, moderators, may be available to the public for communication purposes and to promote their participation in the event.

Audio-visual material (pictures, videos and audio recordings) taken during the event may be available to the public in case they are published on the ERC website or ERC social media and only if you have given your consent during registration. A dedicated area for those who do not consent to be depicted is planned and clearly indicated.

The ERCEA does not plan to transfer personal data to third countries or international organisations, however, events may be organised as well as by external contractors that may be located in third countries or international organisations. If this will be the case, the transfer will happen only if all the necessary safeguards measures are in place.

² EUSurvey is the European Commission's official survey management tool: <https://ec.europa.eu/eusurvey/home/welcome>

In addition, certain administrative details may be disclosed, in compliance with the relevant current legislation and established case law, and on a temporary basis, to legislative or supervisory bodies of the ERCEA, as well as auditing bodies or courts.

3. What are your rights?

You are entitled to access the personal data the ERCEA holds about you and to have them rectified where necessary.

You also have the right to have your data erased and the right to object to processing.

To exercise any of these rights, you should apply to the Communication Head of Unit, who is responsible for such processing (i.e. the Controller), by sending an e-mail specifying your request to the mailbox indicated in point 5.

As this processing of your personal data is based on your consent [point (d) of Article 5(1)], please note that you can withdraw it at any time, and this will have effect from the moment of your retraction. The processing based on your consent before its withdrawal will remain lawful.

4. How long do we keep your data?

If you opt to be contacted for all remaining activities, we will keep your registration details for maximum six months, until all activities linked to this event are completed. After this period, they will be deleted.

If you do not agree to be contacted after the event, your registration details will be deleted afterwards and you will not receive any additional information directly in your mailbox.

Reports containing personal data will be archived according to the Common Commission Retention List (SEC(2019)900/2), to which the ERCEA adheres.

Personal data processed in the context of the organisation of this event are kept for at least five years determined under the Financial Regulations.

Audio-visual material are available online and kept in dedicated folders on the ERCEA network for maximum 10 years.

Personal data of historical relevance may be kept indefinitely as their destruction would be against the grounds for which they were taken and drafted.

5. Contact information

If you would like to receive further information, you can contact the responsible person (the Controller), ERCEA Communication Head of Unit via the mailbox: ERC-EVENTS@ec.europa.eu.

The ERCEA Data Protection Officer is at your disposal for any clarification you might need on your rights under Regulation (EU) 2018/1725 at the following e-mail address: ERC-DATA-PROTECTION@ec.europa.eu

In case of conflict, complaints can be addressed to the European Data Protection Supervisor: EDPS@edps.europa.eu

6. Legal basis

The legal bases applying to these processing operations are the following:

- Article 5(1) of the Data protection regulation:

(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body:

- COMMISSION DECISION C(2021)3402 of 12/05/2021 establishing the European Research Council for Horizon Europe – the Framework Programme for Research and innovation and repealing Decision C(2013)8915

- COMMISSION IMPLEMENTING DECISION C(2021) 953 of 12 February 2021 establishing the European Climate, Infrastructure and Environment Executive Agency, the European Health and Digital Executive Agency, the European Research Executive Agency, the European Innovation Council and SMEs Executive Agency, the European Research Council Executive Agency, and the European Education and Culture Executive Agency and repealing Implementing Decisions 2013/801/EU, 2013/771/EU, 2013/778/EU, 2013/779/EU, 2013/776/EU and 2013/770/EU

- (d) the data subject has given consent to the processing of his or her personal data for one or more specific purposes³;

³ Participation is voluntary.