



European Research Council  
Executive Agency

Established by the European Commission

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ERCEA

## **SPECIFIC PRIVACY STATEMENT** **ERCEA Communication** **ERC Public Engagement with Research Award**

This statement concerns the competition “ERC Public Engagement with Research Award”, for which participation is voluntary. This competition requires the handling of personal data and is therefore subject to Regulation (EU) 2018/1725 (Data protection regulation)<sup>1</sup>.

### **1. What personal information do we collect, from where and for what purpose?**

#### **1.a) Personal data**

The competition targets Principal Investigators (PI) managing a European Research Council (ERC) grant. Although their personal data has already been provided to the ERC for the award and management of the grant, it is necessary to submit it in this form for this particular competition to enable the ERC to record and assess the entry.

For this competition, the following data will be collected for the Principal Investigator: title, family name, first name, post held, name of the host institution, e-mail address, phone number, grant agreement number, project end date. In addition, Principal Investigators will describe a public engagement activity, the link to their ERC research project, their role in its organisation or implementation (if any), and the target audience. Hyperlinks to information about the Public Engagement Activity are also required. If the Principal Investigator considers that important information supporting their applications and not available on internet should also be submitted, then the option to upload up to two documents exists.

The Principal Investigator has the possibility to add the name of a team member who was involved in the public engagement activity. The following data may be collected: name of team member, position, email, phone number.

#### **1.b) Purposes of the processing**

Your personal details and the information provided in this form are necessary for the purpose of assessing your application and selecting the best proposals in each category.

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<sup>1</sup> REGULATION (EU) 2018/1725 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

### **1.c) From where the data is collected**

Participation in the questionnaire is voluntary. Entries in the award competition are submitted by means of the survey management system 'EUSurvey'<sup>2</sup>. The competition is open for a defined period after which it is closed and no further entries are possible. Data will subsequently be transferred to a database in form of an excel table for further processing.

### **2. Who has access to your information and to whom is it disclosed?**

The information gathered in this competition is accessible only to a limited number of members of ERCEA staff in charge of the award as well as members of the jury set-up for the purpose of selecting the best entries and on the need to know basis. The jury may be composed of a strictly limited number of Members of the ERC Scientific Council, Members of the European Parliament as well as several external experts in science communication, social media and public engagement. All Members will be asked to sign a declaration of confidentiality and absence of conflict of interest.

The eligibility check of your entry will be made by the ERCEA staff.

The Jury will evaluate up to ten (10) entries in each category. Should the total number of entries per category exceed 10, then the ERCEA staff from the communication unit will pre-select the ten best entries based on the award criteria described in the Guide for Applicants.

In addition, certain administrative details may be disclosed, in compliance with the relevant current legislation and established case law, and on a temporary basis to legislative or supervisory bodies of the ERCEA, including the ERC Scientific Council, as well as auditing bodies.

Only the information relating to the three winning entries will be disclosed for communication purposes to the media, social media, publicly at the award ceremony and through other channels after the award ceremony.

### **3. What are your rights?**

You are entitled to access the personal data the ERCEA holds about you and to have them rectified where necessary.

You also have the right to have your data erased and the right to object to processing.

To exercise any of these rights, you should apply to the Communication Head of Unit, who is responsible for such processing (i.e. the Controller), by sending an e-mail specifying your request to the mailbox indicated in point 5. Please note that in some cases restrictions under Article 25 of the Data protection regulation may apply.

As this processing of your personal data is based on your consent [point (d) of Article 5(1) or point (a) of Article 10(2)], please note that you can withdraw it at any time, and this will

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<sup>2</sup> EUSurvey is the European Commission's official survey management tool: <https://ec.europa.eu/eusurvey/home/welcome>

have effect from the moment of your retraction. The processing based on your consent before its withdrawal will remain lawful.

#### **4. How long do we keep your data?**

This competition's entries will be deleted at the latest five years after the competition deadline, unless the competition is repeated in the future and resubmission rules impose to look back at entries submitted more than five years back. In any case, the entries will not be kept longer if they are not needed to check the eligibility of future competition entries.

In the award application form, you have the option to allow the ERCEA to retain information included in your application in an IT tool 'Lily' developed by the ERCEA to manage information on ERC projects used in ERC communication activities (see at the end of the application form for more detail). In case the data will be transferred to Lily, the data retention will be the one usually applied for this IT tool.

However, we may keep information identifying you for a longer period for historical, statistical, communication or scientific purposes with the appropriate safeguards in place.

Reports containing personal data will be archived according to the Common Commission Retention List (SEC(2019)900/2), to which the ERCEA adheres..

#### **5. Contact information**

If you would like to receive further information, you can contact the responsible person (the Controller), ERCEA Communication Head of Unit via the mailbox: [ERC-PROJECT-PROMOTION@ec.europa.eu](mailto:ERC-PROJECT-PROMOTION@ec.europa.eu).

The ERCEA Data Protection Officer is at your disposal for any clarification you might need on your rights under Regulation (EU) 2018/1725 at the following e-mail address: [ERC-DATA-PROTECTION@ec.europa.eu](mailto:ERC-DATA-PROTECTION@ec.europa.eu)

In case of conflict, complaints can be addressed to the European Data Protection Supervisor: [EDPS@edps.europa.eu](mailto:EDPS@edps.europa.eu)

#### **6. Legal basis**

The legal bases applying to these processing operations are the following:

- Article 5(1) of the Data protection regulation:

(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body,

(d) the data subject has given consent to the processing of his or her personal data for one or more specific purposes<sup>3</sup>;

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<sup>3</sup> Participation in the competition is voluntary.

- Commission Decision 2007/134/EC establishing the ERC, as amended by Commission Decision (2011/12/EU) of 12 January 2011;
- Commission implementing decision of 17 December 2013 establishing the European Research Council Executive Agency and repealing Decision 2009/37/EC