



European Research Council  
Executive Agency

Established by the European Commission

APPLICATION FOR THE POSITION OF  
RESEARCH PROGRAMME AGENT (AD 6)  
IN THE ERCEA

ERCEA/TA/172/2019

Before filling in the application below, please carefully read the Call for Expression of Interest for Research Programme Agents (AD 6) in the ERCEA with the profile of Ethics Review and Monitoring (ERCEA/TA/172/2019). Please confirm that you fulfil the relevant **eligibility and selection criteria** (Chapter B, Sections 1 and 2 of the Call) and will produce copies of supporting documents proving the fulfilment of each condition, when and if asked to do so.

**The deadline for the submission of applications is  
26/04/2019, 12:00 (midday) Brussels time.**

**After having filled the form, please save the completed form as PDF. Your application will only be taken into consideration if the form was saved as PDF – not printed to PDF, nor scanned to PDF.**

**Applicants are responsible for the correct submission of the application form.**

**The ERCEA cannot be held liable should these instructions not be followed.**

**To submit your application, please send the saved form to:**

**[ERC-SELECTION@ec.europa.eu](mailto:ERC-SELECTION@ec.europa.eu)**

Your application must be received by the ERCEA before the deadline. If your application has been submitted successfully, you will receive a confirmation e-mail within two working days. You are strongly advised not to submit your application at the last minute.

The data submitted will be processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (Official Journal of the European Communities, L 295 of 21 November 2018). This applies in particular to the confidentiality and security of such data. A Specific Privacy Statement for this selection process may be found here: <https://europa.eu/!xN46gw>. Note that, after submission, you will not be able to make changes to your application; you will, however, be able to retract your application.

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## PERSONAL DETAILS

TITLE

FIRST NAME

SURNAME

E-MAIL ADDRESS

TELEPHONE NUMBER

COUNTRY OF RESIDENCE

# APPLICATION FOR THE POSITION OF RESEARCH PROGRAMME AGENT IN THE ERCEA

## GENERAL ELIGIBILITY CONDITIONS (point 1.1)

You must be a national of an EU member state and enjoy full rights as a citizen. Also, you must have fulfilled any obligations imposed by applicable laws on military service.

NATIONALITY

MILITARY SERVICE

## LANGUAGE SKILLS (points 1.2.2 and 2.1.3)

You must have a thorough knowledge of English (i.e., level C1 or higher). Please indicate the level of up to two other languages (cf. [Common European Framework of Reference for Languages](#)) and indicate your mother tongue(s) as "MT". Note that, if you are invited for an interview, your knowledge of an official language other than English (the second language indicated below) will be tested.

English	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

LANGUAGE

LEVEL

## EDUCATIONAL BACKGROUND (point 1.2.1)

Please indicate **your educational background**. Note that having obtained a PhD is optional. Please indicate the date mentioned on the diploma.

PhD	<input type="text"/>	<input type="text"/>
Master	<input type="text"/>	<input type="text"/>
Bachelor	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>

DATE

FIELD OF DEGREE AND INSTITUTION AT WHICH DEGREE WAS OBTAINED

## PROFESSIONAL EXPERIENCE (point 1.2.3 and 2.1.1)

Please indicate **up to five of your most relevant professional experiences in chronological order (starting from the most recent place of employment)**, the starting and end dates of the respective employment contracts, as well as a description of your work experience and responsibilities (the field allows scrolling should you require more space than provided).

<b>1</b>	<input type="text"/>	<input type="text"/>
	START DATE	
	<input type="text"/>	<input type="text"/>
	END DATE	
<input type="text"/>		

EMPLOYER

DESCRIPTION OF WORK EXPERIENCE AND RESPONSIBILITIES

APPLICATION FOR THE POSITION OF RESEARCH PROGRAMME AGENT IN THE ERCEA

**2**

START DATE

END DATE

EMPLOYER

DESCRIPTION OF WORK EXPERIENCE AND RESPONSIBILITIES

**3**

START DATE

END DATE

EMPLOYER

DESCRIPTION OF WORK EXPERIENCE AND RESPONSIBILITIES

**4**

START DATE

END DATE

EMPLOYER

DESCRIPTION OF WORK EXPERIENCE AND RESPONSIBILITIES

**5**

START DATE

END DATE

EMPLOYER

DESCRIPTION OF WORK EXPERIENCE AND RESPONSIBILITIES

## APPLICATION FOR THE POSITION OF RESEARCH PROGRAMME AGENT IN THE ERCEA

### BACKGROUND AND MOTIVATION *(max. 1500 characters per response; the fields allow scrolling)*

- ▶ How is your experience relevant to the profile of Ethics Review and Monitoring?

- ▶ Why are you applying for this particular career opportunity and why does this profile interest you?

- ▶ What specific contribution do you think you could make to the work of the ERCEA? In what role could you best contribute? What particular strengths would you bring to your work?

## APPLICATION FOR THE POSITION OF RESEARCH PROGRAMME AGENT IN THE ERCEA

- ▶ Please indicate the main courses covered by your programme of studies and, if applicable, how they relate to the field of Ethics Review and Monitoring.

- ▶ Please describe any professional experiences related to managerial and organisational skills.

## APPLICATION FOR THE POSITION OF RESEARCH PROGRAMME AGENT IN THE ERCEA

### REFERENCES

Please provide the name and contact details of **three professional references**. Your references may be consulted should you be included on a Reserve List of the ERCEA. If a recruiting service shortlists you in view of offering you a contract of employment, your references might be consulted to confirm the statements made in the selection process. Please note that, in order to comply with the rules on personal data protection<sup>1</sup>, the names and contact data shall be provided with consent of the persons listed below.


### DECLARATION OF HONOUR

Having carefully read the Call for Expression of Interest, I confirm that I fulfil the conditions of the selection for Research Programme Agent (AD 6) with the profile of Ethics Review and Monitoring (ERCEA/TA/172/2019) and herewith express my interest.

I declare that, to the best of my knowledge, the above information is correct and complete. Incorrect or inappropriate information given in the application or in the further process would result in the rejection of my application.

In order to correctly submit the application form, I will SAVE the completed form as PDF (and will neither print nor scan it), ensuring that I have followed the instructions in this application.

DATE

PLACE

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<sup>1</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (Official Journal of the European Communities, L 295 of 21 November 2018).