

The European Research Council

Preparing the budget of an ERC proposal

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European Research Council

Established by the European Commission

Preparing the budget

The structure at proposal level

3 - Budget

Beneficiary Short Name	PI	Senior Staff	Postdocs	Students	Other Personnel costs	A. Total personnel costs/€	B. Subcontracting Costs/€ (No indirect costs)	C.1 Travel and subsistence	C.2 Equipment - including major equipment	Consumables incl. fieldwork and animal costs	Publications (incl. Open Access fees) and dissemination	Other additional direct costs	C.3 Total other goods, works and services	Total Purchase costs/€	D. Internally invoiced goods and services/€ (No indirect costs)	E. Indirect Cost/€	Total eligible Costs	Requested EU contribution /€
	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0	0.00	0.00	0.00
Total	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0	0.00	0.00	0.00

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The structure at proposal level

- Max. EU contribution as per the Work Programme
- Budget online
- Encode **direct costs**:
 - ✓ indirect costs and total eligible costs automatically calculated
- Pay attention to the **EU requested contribution**: enter the amount you wish to request

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The structure at proposal level

Section C. Resources (Maximum 8000 characters allowed)

This section and the budget table will be made available to the experts evaluating the proposal at Step 2.

Important: your description of resources will be truncated once it exceeds the maximum allowed characters. Please make sure that your description is complete before submitting.

State and fully justify the amount of funding considered necessary to fulfil the objectives for the duration of the project. The project cost estimation should be as accurate as possible. The evaluation panels assess the estimated costs carefully: unjustified budgets will be consequently reduced. Please specify if you will use third parties giving in-kind contributions to the action.

If applicable, please specify the cost items covered by your 'Other personnel costs' category and the cost items covered by your 'Other additional direct costs' category.

Request for additional funding if applicable (All items MUST be included in the overall budget table above): (Cost in EUR)

Justification:

- Costs to be justified in a **single text box**
 - ✓ **AdG call:** separate text boxes
- Important to explain why the resources are needed and the related costs for each costs category



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Personnel costs / Actual costs (StG, CoG)

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	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0	0.00	0.00	0.00
Total	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0	0.00	0.00	0.00

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Personnel costs

Describe the size and nature of the team, indicating, where appropriate, the key team members and their roles.

- **Principal investigator**
 - **Senior staff** (tenured professors)
 - **Post docs**
 - **Students** (PhD researchers and/or Master's and undergraduate students)
 - **Other** (laboratory technicians and/or administrative personnel)
-
- ✓ Get monthly average gross costs per staff category
 - ✓ Make an estimation by person/month and by year

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Personnel costs/ Lump sums (AdG)

Beneficiary Short Name	PI			Senior staff			Post docs			Students			Other staff			A. Total personnel costs/€
	Person Months	Cost/€	Average Monthly Cost	Person Months	Cost/€	Average Monthly Cost	Person Months	Cost/€	Average Monthly Cost	Person Months	Cost/€	Average Monthly Cost	Person Months	Cost/€	Average Monthly Cost	
Participant X																
Participant Y																
Affiliated entity X																
Affiliated entity Y																
Total																

- **For AdG call**, person-months and total amount must be encoded
- System will calculate **automatically** the average monthly costs
 - ✓ ERC historical data personnel costs available for consultation

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Purchase costs

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	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0	0.00	0.00	0.00
Total	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0	0.00	0.00	0.00

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Purchase costs

- **Travel and subsistence:** both for your team and for invited/guests researchers (you might calculate an indicative amount per person per year)
- **Equipment vs Consumables:** depends on the beneficiary's accounting practice
- **Equipment costs:** charged according to depreciation and percentage of usage
 - ✓ **AdG call:** equipment depreciation table to be uploaded

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Equipment Full capitalised costs

- **Principle:** only depreciation costs of equipment must be budgeted
- **Exception** (check the Work Programme): equipment, **purchased specifically** for the action (or developed as part of the action tasks) may, **exceptionally**, be included as full capitalised costs.
 - ✓ These items must be clearly **listed and justified** in the proposal.
 - ✓ E.g., **prototype** developed specifically in the course of the project

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Internally invoiced goods and services

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	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0	0.00	0.00	0.00
Total	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0	0.00	0.00	0.00

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Internally invoiced goods and services

These are costs invoiced by one department/unit of the beneficiary to another

- Examples
 - ✓ **Self-produced consumables** (e.g. electronic wafers, electronic circuits, chemicals)
 - ✓ **Use of devices or facilities** (e.g. clean room, supercomputer, microscope)
 - ✓ **Specialised premises** (e.g. animal house, aquarium)
 - ✓ **Standardised processes** (e.g. genomic tests, mass spectrometry analysis)
 - ✓ **Hosting services for researchers** (e.g. housing & canteen costs for visiting researchers)
- Must be **Unit costs**
- Does **not** generate indirect costs

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Additional funding

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	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0	0.00	0.00	0.00
Total	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0	0.00	0.00	0.00

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Additional funding

- Up to 1M € for individual grants - **requested in the proposal**
 - ✓ “start-up” costs for PI moving from a third country to EU/AC
 - ✓ purchase of major equipment
 - ✓ access to large facilities
 - ✓ other major experimental and field work costs
- Budget the costs under the **relevant costs category**
- Explain why there is a need for this additional budget in the Resource section

Thank you!

More information: erc.europa.eu



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