



European Research Council
Executive Agency

Established by the European Commission

Brussels,
ERCEA

DATA PROTECTION NOTICE

ERCEA Director Transparency Register

This notice concerns the processing operation called "Transparency Register". This processing requires the handling of personal data and is therefore subject to Regulation (EU) 2018/1725 (Data protection regulation)¹.

1. What personal information do we collect, from where and for what purpose?

1.a) Personal data

The types of personal data collected and processed are:

- In the form of personal data identification
 - User login of the ERCEA staff encoding information in ATMOS
- Concerning the data subject's career
 - Service of the ERCEA staff encoding information in ATMOS
- Concerning names and addresses
 - Name(s) of the ERCEA manager(s), and EUIBA staff at managerial or equivalent level, if applicable, participating in a meeting;
 - Name(s) of the ERCEA staff and EUIBA staff, if applicable, participating in a meeting who have explicitly consented to data processing;
 - Name(s) of the self-employed individuals (as registered in the transparency register);
 - Name(s) and email(s) of the ERCEA staff encoding information in ATMOS
- Other
 - Date, location and subject of the meeting
 - Date and time of actions performed in ATMOS by the ERCEA staff encoding information in ATMOS

1.b) Purposes of the processing

The purpose of the processing is to make public certain information on meetings held by ERCEA managers (Director, Heads of Department, Heads of Unit) with interest

¹ REGULATION (EU) 2018/1725 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

representatives (organisations or self-employed individuals) on issues relating to decision-making and policy implementation at the ERCEA.

Personal data of ERCEA staff (names, service, user logs) is processed in ATMOS for the purpose of using the IT system and personal data of Commission staff (names, service, user logs) is processed in ATMOS for the purpose of managing the functioning of the IT system, in both cases the Commission is separated controller.

Further processing is foreseen for archiving in the public interest and statistical purposes.

1.c) From where the data is collected

Interest representative organisations are responsible themselves for keeping their data in the transparency register up to date.

Data of ERCEA managers (names, function) correspond to status at the moment of the meeting. Correction of this data is only foreseen in case it is incorrect or misleading in the first place.

2. Who has access to your information and to whom is it disclosed?

Information on meetings held by the ERCEA managers with interest representatives is published online and is therefore available to the general public.

Personal data of the ERCEA staff responsible for the encoding of meetings is only accessible to those staff members and to Commission IT staff managing the functioning of the IT system.

In addition, certain administrative details may be disclosed, in compliance with the relevant current legislation and established case law, and on a temporary basis to legislative or supervisory bodies of the ERCEA, as well as auditing bodies.

3. What are your rights?

You have the right to access the personal data the ERCEA holds about you and to request to have them rectified where necessary. Where applicable, you have the right to request restriction or to object to processing, to request a copy or erasure of your personal data held by the data controller.

To exercise any of these rights, you should apply to the ERCEA Director, who is responsible for such processing (i.e. the Controller), by sending an e-mail specifying your request to the mailbox indicated in point 5. Please note that in some cases restrictions under the terms and conditions of Article 25 of the Data protection regulation may apply.

As some of this processing of your personal data is based on your consent [point (d) of Article 5(1) or point (a) of Article 10(2)], please note that you can withdraw it at any time, and this will have effect from the moment of your retraction. The processing based on your consent before its withdrawal will remain lawful.

4. How long do we keep your data?

Personal data of the meeting participants (ERCEA and EUIBA staff, where applicable, holding managerial or equivalent position, ERCEA and EUIBA staff participating in the meetings who have explicitly consented to disclosure of their personal data, and, where

applicable, interest representatives) is retained for five-year periods, starting from the date the College of Commissioner's begins its mandate.

Personal data of the ERCEA staff encoding information in ATMOS is retained for 5 years as of the date of the last logged action, unless a longer retention period is necessary due to a legal or administrative procedure. However, we may keep information identifying you for a longer period for historical, statistical or scientific purposes with the appropriate safeguards in place.

5. Contact information

If you would like to receive further information, you can contact the responsible person (the Data Controller), Director of ERCEA via the mailbox: ERC-INFO@ec.europa.eu

The ERCEA Data Protection Officer is at your disposal for any clarification you might need on your rights under Regulation (EU) 2018/1725 at the following e-mail address:

ERC-DATA-PROTECTION@ec.europa.eu

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

6. Legal basis

The legal bases applying to these processing operations are:

- Article 5(1)(a) of the Regulation: processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body;
- Article 5(1)(b) of the Regulation: processing is necessary for compliance with a legal obligation to which the controller is subject; and
- Article 5(1)(d) of the Regulation: the data subject has given consent to the processing of his or her personal data for one or more specific purposes.

More specifically,

- Article 11(1) and (2) of the Treaty on European Union (TEU) and Article 15(1) of the Treaty on the Functioning of the European Union (TFEU);
- Commission Decision (EU) 2024/3082 of 4 December 2024 on transparency measures concerning meetings held between Commission staff holding management functions and interest representatives, and repealing Decision 2014/838/EU, Euratom, OJ L, 2024/3082; and
- Article 5(1)(d) of the Regulation is applicable only if the individuals acting on behalf of organisations or self-employed individuals, or the ERCEA officials (other than managers) attending meetings have explicitly given their consent to publish their name(s).