



Horizon Europe European Research Council (ERC)

Application Form

Administrative Forms (Part A)
Technical Description (Part B)

ERC Public Engagement with Research Award 2026
(ERC-2026-PERA)

Version 1.0
10 September 2025

Disclaimer

This document is aimed at informing applicants for EU funding. It serves only as an example. The actual web forms and templates provided in the Participant Portal Electronic Submission System might differ from this example. Proposals (and annexes and supporting documents) must be prepared and submitted directly inside the Participant Portal Electronic Submission System.



IMPORTANT NOTICE

What is the application form?

The application form is the template for EU prize applications; it must be submitted via the EU Funding & Tenders Portal before the call deadline.

The form consists of 2 parts:

- Part A contains structured administrative information
- Part B is a narrative technical description of the application.

Part A is generated by the IT system. It is based on the information which you enter into the Portal submission system screens.

Part B needs to be uploaded as PDF in the submission system. The templates to use are available there.


How to prepare and submit it?


The application form must be prepared by the applicant. Once submitted, you will receive a confirmation.

Character and page limits:

- page limit: 12 pages (Part B) counting from and including the cover page
- minimum font size — Arial 9 points
- page size: A4
- top and bottom margins: at least 1,5 cm (not including headers & footers); left and right margins: at least 2 cm

Please abide by the formatting rules. They are not a target! Keep your text as concise as possible. Three hyperlinks serving as evidence of the public engagement activity can be included in your text. Do not use hyperlinks to describe how the award criteria are met. Evaluators will not consider as evidence any additional hyperlinks.

 If you attempt to upload an application that exceeds the specified limit, you will receive an automatic warning asking you to shorten and re-upload your application. After you have submitted it, any excess pages will be made invisible and thus disregarded by the evaluators.

 **Please do NOT delete any content in the template application form (including the cover page, the important notice, the instructions and the history of changes table), except in the fields to fill in. The overall page-limit has been raised to ensure equal treatment of all applicants.**

ADMINISTRATIVE FORMS (PART A)

Part A of the Application Form must be filled out directly in the Portal Submission System screens.

Example, not to complete

APPLICATION FORM (PART B)

Part B of the application form must be downloaded from the Portal submission system, completed, and then assembled and re-uploaded as PDF in the system.

Note: Please take due account of the call conditions published on the Portal. Pay particular attention to the award criteria; they explain how the application will be evaluated.

PROJECT¹ *The project name, acronym and Principal Investigator contact should refer to the present contest application and be those filled-in in Part A.*

Project name:	[title]
Project Acronym:	[acronym]
Coordinator (ERC Principal Investigator) contact: (In case of joint application of Synergy PIs, please fill in all names and indicate who the lead PI is)	[name NAME], [organisation name]

ERC funded project

Please provide the number, acronym and title of the ERC funded project linked to your public engagement activities.

ERC Project Number	[number]
ERC Project Acronym	[acronym]
ERC Project Title	[title]

The ERCEA may occasionally contact Principal Investigators who applied for this award, even those who did not win, to present their public engagement in communication activities, speak in national and international forums, etc. Do you consent to the ERCEA staff contacting you for such purposes? Please note that your reply will have no impact on the evaluation of your application.

Yes/No

¹ For ease of reference and consistency on the Funding & Tenders Portal, the terms 'call', 'project', 'proposal', 'coordinator' or 'beneficiary' (or other project-related acronyms like COO or BEN) are used as equivalent to 'contest', 'application' or 'contestants/applicant'.

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1. SUMMARY

Summary (max 2000 characters)

Provide an overall description of your prize application. This summary should give readers a clear idea of what it is about. It should be written as a stand-alone text.

!!! Please use the same text here and in Part A online forms (Abstract) !!!

Insert text

2. DETAILED DESCRIPTION

Please describe how you meet the award criteria set out in the Rules of Contest and listed below. Focus on facts. You may include up to three hyperlinks as evidence of the public engagement activity. Evaluators will not consider as evidence any additional hyperlinks. **Do not use hyperlinks to describe how the award criteria are met.**

Award criterion 1 – STRATEGY AND IMPLEMENTATION (50%)

Quality of the public engagement strategy and its implementation. Relevance of the used tools, channels, resources and the implementation to the objectives and audience of the action. Degree of novelty or creativity of the approach.

Describe the strategy that you developed for your public engagement activity (please reply to each question).

- 1. What did you want to achieve?*
- 2. Who was the target audience?*
- 3. Describe the resources that you used to implement your activity.*
- 4. Which tools or channels did you use and why?*
- 5. How did you implement your public engagement strategy (description of the completed implementation plan)?*

Insert text

Award criterion 2 – IMPACT (50%)

Quantitative and qualitative evidence demonstrating the achievement of public engagement objectives.

Possible evidence of learning by the research team and/or the participating public on effective approaches to public engagement.

Describe the impact of your public engagement activity (please reply to each question).

1. *What were the benefits of the activity for you and for your audience?*
2. *Describe the qualitative evidence of the activity's success in achieving its own public engagement objectives.*
3. *Describe the quantitative evidence of the activity's success in achieving its own public engagement objectives.*
4. *Were there lessons learnt by the research team and/or the public who engaged in the activity on how to successfully engage with the public? If yes, describe the evidence of learning.*

Insert text

3. OTHER

3.1 ETHICS

Ethics

Describe ethics issues linked to your application (if any) and the measures you took/intend to take to solve/avoid them. In the absence of any ethics issues, please indicate n/a.

Insert text

3.2 SECURITY

Security

Describe security issues linked to your application (if any) and the measures you took/intend to take to solve/avoid them.

Indicate if any of the information is/should be EU-classified (Decision [2015/444](#)).


In the absence of any security issues, please indicate n/a.

Insert text

4. DECLARATIONS

Double funding

Information concerning other prizes for this project

 *Please note that there is a strict prohibition of double funding from the EU budget (except under EU Synergies calls). Applications that have already received an EU prize cannot receive a second prize for the same activities*

YES/NO
(if NO, add details)

We confirm that to our best knowledge neither the application as a whole nor any parts of it have benefitted from any other EU prize.

We confirm that to our best knowledge neither the application as a whole nor any parts of it

are (nor will be) submitted for any other EU prize.

HISTORY OF CHANGES		
VERSION	PUBLICATION DATE	CHANGE
1.0	10.09.2025	Initial version

Example, not to complete