

Vacancy Notice for Interim Agent position in Continuous Improvement

ERCEA

The European Research Council Executive Agency (ERCEA), located in Brussels, Belgium, supports the work of the European Research Council (ERC). The ERC, set up by the European Union (EU) in 2007, is the premier European funding organisation for excellent frontier research. It funds creative researchers of any nationality and age to run projects based across Europe. The ERC offers six grant schemes: [Starting Grants](#), [Consolidator Grants](#), [Advanced Grants](#), [Synergy Grants](#), [ERC Plus Grants](#), and the [Proof of Concept Grants](#), that help ERC-funded researchers to bridge the gap between their pioneering research and early phases of its commercialisation.

The ERC is led by an independent governing body, the [Scientific Council](#). Maria Leptin has been the President of the ERC since November 2021. The overall ERC budget from 2021 to 2027 is more than €16 billion, as part of the [Horizon Europe](#) programme, which is under the responsibility of Ekaterina Zaharieva, European Commissioner for Startups, Research and Innovation. Since the creation of the Agency, some 15 000 researchers at various stages of their careers have been supported.

Position

An interim agent position in Continuous Improvement is available in the ERCEA Director's Office, for a period of 8 months, ideally as of 1 November 2026.

The ERCEA Director's Office is a small and dedicated team that supports the work of the ERCEA Director, Laurence Moreau, and helps fulfil the Agency's mission. The team coordinates and monitors administrative processes and facilitates effective communication and collaboration across the Agency, with the ERC Scientific Council, and the European Commission, and oversees Continuous Improvement and Knowledge Management activities.

Tasks

- Support the design, coordination and implementation of the Continuous Improvement Programme across the Agency.
- Support the analysis and improvement of internal processes to increase efficiency, quality, resource effectiveness and responsiveness to customer needs, using structured improvement methodologies such as Lean Six Sigma, and manage related improvement projects, including planning, coordination, progress follow-up and implementation of actions.
- Support communication and stakeholder engagement and organisational activities related to Continuous Improvement.

Requirements

- Relevant professional experience in Continuous Improvement, process improvement, organisational improvement, change management or a closely related field, with experience relevant to the tasks above.
- Project management experience.
- Strong analytical, organisational and problem-solving skills.
- Ability to work effectively with different stakeholders and contribute to several activities in parallel.
- Excellent communication skills and a strong command of English.
- Availability for a period of 8 months, ideally as of 1 November 2026.
- A valid permit to work in Belgium at the time of application.

If you are interested, please send your CV and motivation letter to
ERC-HR-INTERIM@ec.europa.eu
by Wednesday, 30 September 2026, 12:00 (noon) Brussels time.