



European Research Council
Executive Agency

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ERCEA (ERC Executive Agency)

DATA PROTECTION NOTICE
ERCEA Unit A1
Survey on Start-up creation

This notice concerns the processing operation called “**Survey on Start-up creation**”. This processing requires the handling of personal data and is therefore subject to Regulation (EU) 2018/1725 (Data Protection Regulation)¹.

1. What personal information do we collect, from where and for what purpose?

1.a) Personal data

When submitting the survey, the name, surname and organisation will be collected automatically through the e-mail address of the respondent, together with the responses, the date of completion and modification (if applicable) of the survey.

1.b) Purposes of the processing

The purpose of this processing operation is to obtain data and information about start-up companies created with the contribution of the results of ERC-funded research and about results of ERC-funded research transferred to pre-existing companies. Information of your role in the creation of these companies and the channels used for the knowledge transfer to existing companies will also be collected.

Participation in surveys is entirely optional. It is based on your unambiguous consent and there are no consequences in case of non-participation.

The processing of the personal data is required specifically to ensure that participants cannot submit answers more than once, and to allow connecting information provided in the answers to the corresponding ERC grants at the origin of the research results contributing to company creation or knowledge transfer.

¹ REGULATION (EU) 2018/1725 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

1.c) From where the data is collected

The data are collected directly from participants when they submit the surveys.

The information will be collected and processed using a EUSurvey survey. Once the surveys have been completed, all data will be exported to an Excel sheet to enable the compilation of answers. The data in Excel is manually anonymised to ensure that the answers cannot be associated with the data subjects².

2. Who has access to your information and to whom is it disclosed?

The persons with access to your personal data, on a need-to-know basis, are:

- *Authorised ERCEA personnel in charge of launching the surveys;*
- *Authorised staff members in the IT Unit (D.1 in ERCEA) and DG DIGIT in charge of developing, hosting and maintaining the system.*
- *Members of the ERC Scientific Council (ScC).*

3. What are your rights?

You are allowed to access and modify your responses after completing the survey until the survey is closed. You have the right to withdraw your consent and to have your data erased within the two-month period, as specified below, following the closure of the survey. The processing based on your consent before its withdrawal will remain lawful.

To exercise any of these rights, you should apply to the Head of Unit A1, who is responsible for such processing (i.e. the Controller), by sending an e-mail specifying your request to the mailbox indicated in point 5. Please note that in some cases restrictions under the terms and conditions of Article 25 of the Data Protection Regulation may apply.

4. How long do we keep your data?

The personal information (name, surname and organisation) are kept only for the strict period necessary for compiling the final anonymization and/or aggregate results of the overall survey. Personal data will be deleted within two months following the closure of the survey.

The ERCEA may envisage anonymous statistical analyses with the purpose to improve the quality and management of the processes. However, the retention periods mentioned above will not be increased.

5. Contact information

If you would like to receive further information, you can contact the responsible person (the Data Controller) via the mailbox: ERC-MONITORING@ec.europa.eu

² The process of anonymisation may differ depending on the means chosen for the survey.

The ERCEA Data Protection Officer is at your disposal for any clarification you might need on your rights under Regulation (EU) 2018/1725 at the following e-mail address: ERC-DATA-PROTECTION@ec.europa.eu

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

6. Legal basis

The legal basis for the processing operation are Article 5(1)(b) and (d) of the Data Protection Regulation:

- *(b) processing is necessary for compliance with a legal obligation to which the controller is subject;*
- *(d) the data subject has given consent to the processing of his or her personal data for one or more specific purposes.*